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R. V. Rogers

QUEEN'S UNIVERSITY ENDOWMENT ASSOCIATION.

KINGSTON, SEPTEMBER 1ST, 1885.

SIR,—

A few weeks ago some printed documents respecting Queen's University were mailed to you, they consisted of the following:

1. Report with regard to the Scheme for Confederating Universities and Colleges.
2. Resolutions passed at meetings held during Convocation week at Kingston, April, 1885, in reference to University confederation, and also in reference to the organization of "Queen's University Endowment Association."
3. Proposed Constitution and By-Laws of the "Queen's University Endowment Association."
4. Letter covering these documents dated 1st July, 1885, from Sandford Fleming, Esq., President of Queen's University Endowment Association.

Documents 1 and 2 refer to the Address of the Chancellor at last Convocation, in which at some length he alludes to a crisis in the history of the Scottish Universities not unlike that which has lately occurred in the Province of Ontario, and describes the good results which flowed from the sympathy evoked by the attempt to found in Scotland a single "National" University upon the ruins of four ancient seats of learning.

As the documents sent you as above mentioned did not embrace this Address of the Chancellor, it has been suggested that the omission now be supplied; accordingly I enclose a copy of it herewith.

On behalf of the Committee of the "Queen's University Endowment Association" I desire to explain that the special objects of the Association are as follows:

1. To increase the Endowment of the University.
2. To Found Lectureships.
3. To Found Scholarships.
4. To Found Bursaries.
5. To Found and Endow new Chairs.

The general objects are to enlist public sympathy, and to ensure by a generous support a long and honourable career of usefulness for Queen's University in the important work which she has so well performed in the past.

If the design of the Association commends itself to your judgment be good enough to enter your name on the Form attached, and return the same to me at your earliest convenience. As we greatly value the influence of numbers, we shall be glad to add to the list of members any friends in your neighbourhood whose names you may send us on the annexed paper.

R. V. ROGERS, JR.,
Honorary Secretary.

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Be good enough to return this form at your early convenience to the Honorary Secretary, R. V. Rogers, Esq., Kingston, with your own signature and the signature of others in your neighborhood who desire the prosperity of Queen's University.

TO R. V. ROGERS, Esq.,

Honorary Secretary, Kingston.

Date, _____ 188

The undersigned approve of the objects of QUEEN'S UNIVERSITY ENDOWMENT ASSOCIATION, and desiring to give it a cordial support have to request you to enroll them as members of the Association and as subscribers for the amounts stated opposite their respective names.

SUBSCRIPTIONS OF MEMBERS OR ASSOCIATE MEMBERS.

(These subscriptions are expected to range from \$1 to \$10.)

Annual subscriptions (Dollars.)

Signatures.

P.O. Addresses.

SUBSCRIPTION OR DONATION OF LIFE MEMBER OR ASSOCIATE LIFE MEMBER.

(According to Articles 3 and 5 of the Draft Constitution this subscription is proposed to be \$100 or upwards.)

Amount (Dollars).

Signature.

P.O. Address.



QUEEN'S UNIVERSITY ENDOWMENT ASSOCIATION.

OTTAWA, JULY 1st, 1885.

SIR,—

I beg leave to invite your attention to the accompanying documents respecting Queen's University.

Those documents establish emphatically that the constituents of Queen's are substantially of one mind on the following points, viz:

1. That the scheme of University Confederation, recently submitted to the Trustees by the Minister of Education, is not favorably entertained by the graduates and friends of Queen's.
2. That it is manifestly in the interests of higher education in Canada that Queen's should not abdicate her position as a University and enter into a union of Colleges carrying on work in Toronto under Toronto University.
3. That Queen's should for ever remain at Kingston as a University.
4. That every effort should be made to increase the efficiency and usefulness of Queen's University by adding to the endowment, providing for the establishment of new chairs, scholarships, and lectureships, and in every possible way enlisting and securing public sympathy and support.

To attain these ends it was resolved at meetings held at Kingston on the 28th, 29th and 30th April to form a Society, to be designated "Queen's University Endowment Association." The writer was named President, and a Committee was appointed to organize the Association and carry out its objects.

The members of the Committee have but one desire, to attain the objects of the Association in the best way and to the fullest extent. They, therefore, deem it wise and prudent to seek for the views generally of the friends of the University with respect to the organization of the Society.

At meetings of the Committee a draft of the Constitution and By-Laws has been prepared. A copy is transmitted for your examination, and any amendments you may suggest will receive respectful consideration.

The new Association will necessarily incur expenses for postage, printing, and possibly for a paid Secretary, while its main objects are to augment the revenue of the University and to enlist its friends in its welfare and in its defence. It is therefore proposed that each member shall pay an annual subscription. The Committee attach no little importance to the strength and influence of numbers, and therefore they consider it best, subject to the By-Laws, to let each individual fix the amount of his annual subscription. They anticipate that the annual subscription will generally range from one to ten dollars.

Subscriptions for Life Membership or donations for special objects will also be gratefully accepted.

It is suggested that the Association should not be confined to gentlemen, but that the influence of ladies should be sought, and that they should be admitted to membership. (See the proposed Constitution and By-Laws.)

A record of all annual and Life Subscriptions, Donations, and Bequests shall be kept and published with the Annual Report of the Association.

It has been proposed that there should be several Vice-Presidents, probably one for each City in the Dominion, and possibly for other places, who would preside at branch meetings and generally attend to the interests of the Association in his locality.

It is the desire of the Committee to consult the views of every friend of Queen's. They therefore earnestly invite you to examine the documents herewith sent to you.

It is intended that the Annual Reports of the University, the Calendar or "Extracts," Addresses and correspondence bearing on the objects of the Association and on the affairs of the University shall, from time to time, be sent to members of the Association.

Be good enough to return the draft Constitution with such improvements as may suggest themselves to you, or express your views in any other manner you may think proper.

You can materially promote the objects of the Association by securing the co-operation of old benefactors and enrolling new friends. Signatures on the enclosed form may be transmitted to the Honorary Secretary, Mr. R. V. Rogers, B.A., Kingston, Ont. The friends and benefactors of Queen's are so numerous that they can be reached only through the co-operation of representative men. I trust therefore that you will kindly and cordially assist in making our Association a success by waiting upon friends in your neighborhood and enlisting them in the cause.

I have the honour to be, Sir,

Your obedient servant,

SANDFORD FLEMING,

1887

President.

Documents transmitted.

1. Pamphlet containing report of the Chancellor on the scheme for confederating Universities and Colleges, and resolutions passed at meetings held during Convocation week at Kingston, April, 1885.

2. Draft of Constitution and By-Laws of "Queen's University Endowment Association."

3. Form intended for Annual and Life Members or Associate Members.

Be good enough to examine the following attentively and give expression to your views if you consider that the Constitution or By-Laws may be advantageously changed in any respect.

(This Draft of a Constitution is modelled on the Constitution of the Association for the better endowment of the University of Edinburgh.)

CONSTITUTION

OF

QUEEN'S UNIVERSITY ENDOWMENT ASSOCIATION.

1. The objects of the Association shall be:—To further in every possible way the interests and promote the general usefulness of Queen's College and University; and with this end in view, to circulate information respecting its condition, aims, purposes and prospects so as to enlist and secure general sympathy and support; to collect Funds by means of annual Subscriptions, Donations, and Bequests, and to appropriate them to the increase of the General University Endowment Fund, to the foundation of new Scholarships or Fellowships, to the augmentation, where necessary, of the Incomes of the Principal and Professors, to the establishment of new Professorships or Lectureships, and to any other purposes tending to promote the efficiency of the University as a seat of learning at Kingston.

2. Every annual Subscriber (under such By-Laws as may be adopted) shall be a Member of the Association.

3. Every donor of a sum not less than one hundred dollars shall be a life Member of the Association.

4. Every Lady subscribing annually (under such By-Laws as may be adopted) shall be an Associate Member with the same privileges as Members.

5. Every Lady presenting a donation of not less than one hundred dollars shall be an Associate life Member.

6. The Association shall have a President, Vice-Presidents, a General Committee, an Executive Committee, an Honorary Secretary, an Honorary Treasurer, and a paid Secretary.

7. Local Branches of the Association may be organized under such By-Laws as may be adopted by the General Committee. Each Branch may elect its own Chairman and Secretary-Treasurer.

8. The General Committee shall consist of the President, the Vice-Presidents, (who shall generally be Chairmen of Branch Associations), the Honorary Secretary, the Honorary Treasurer, and not less than Thirty other Members.

9. The President, the Vice-Presidents, the Honorary Secretary, the Honorary Treasurer, and the other Members of the General Committee, shall be elected annually at the Annual General Meeting, and shall be eligible for re-election.

10. The Executive Committee shall be nominated by the General Committee from among its own Members, and shall consist of the President, the Honorary Secretary, the Honorary Treasurer, and others, the number to be fixed by By-Law. The Executive Committee shall conduct the ordinary business of the Association.

ciation, and shall prepare the business to be submitted from time to time to the General Committee.

11. The General Committee shall have power to adopt By-Laws respecting the annual subscription of Members and Associate Members, the duties of officers of the Association, the formation of Local Branches, the number of Members to form the Executive Committee, the number to constitute a quorum of its own body, and of the Executive Committee, and respecting all other matters for the efficient carrying out of the objects of the Association not expressly provided for in the Constitution.

12. A General Meeting of the Association shall be held annually, during Convocation week at the end of April, and at such time and place as may be determined by the Executive Committee, for the purpose of receiving a Statement of the Accounts, and a Report of the proceedings of the preceding year, of deciding on any questions which may be submitted to it, and of electing Office-bearers for the ensuing year.

13. Meetings of the Association may also be called at any time by the General Committee or by the President on a requisition signed by not less than twenty Members of the Association.

14. The Annual Subscriptions and Life Subscriptions, as well as all those contributions to which no specific conditions are attached, shall, after meeting the necessary expenses of the Association, be applied to such purposes tending to promote the efficiency of the University as may be determined from time to time at any Meeting of the Association.

15. Any sum of money which the Donor shall entrust to the Association, for or towards any particular object shall, if the object be approved by the Executive Committee, and if the sum be sufficient to carry it into effect, be immediately applied to the fulfilment of that object.

16. No change in the Constitution of the Association shall be adopted except by a Resolution of an Annual Meeting proceeding on a Report of the General Committee.

R. V. ROGERS, B.A.,
Honorary Secretary.

Kingston, July 1st, 1885.

PROPOSED BY-LAWS.

1. The President, or in his absence one of the Vice-Presidents or a Chairman to be then chosen, shall preside at the meetings of the Association, and of the General and Executive Committees. The President shall be an *ex officio* member of all Committees and shall have the general supervision of the business and correspondence of the Association. In his absence one of the Vice-Presidents, to be named by him, shall perform the duties of the office.

2. The Honorary Secretary shall cause an accurate record to be kept of the proceedings of the Association, and of the General and Executive Committees, and shall cause to be issued all notices of meetings of these bodies. He shall also cause to be kept a record of annual subscriptions, donations, and bequests, and shall publish the same with the names of the donors, with the annual report of the Association.

3. The Honorary Treasurer shall have charge of the funds of the Association. All annual subscriptions, contributions, and other moneys shall be placed in his hands, and he shall be held accountable for them. By and with the advice of the Executive Committee he shall deposit all moneys in the name of the Asso-

ciation, and make such payments as they may direct under the authority of the General Committee. The annual report of the Honorary Treasurer shall be certified by at least two members of the Executive Committee and presented at the Annual Meeting.

4. At any meeting of the General Committee ten members shall constitute a quorum.

5. The Executive Committee shall consist of ten members, of whom the President, Honorary Secretary, and Honorary Treasurer shall be three; five shall form a quorum.

6. The annual subscriptions of Members and Associate Members shall range from one to ten dollars, payable at such time as may be determined by the Executive Committee.

7. Local Branch Associations may be organized where there are a sufficient number of Members and Associate Members residing. On a meeting being called at which ten or more Members are present, they may elect a Chairman, and Secretary-Treasurer, and proceed to deal with such matters as may tend to promote the objects of the Association.

8. At all the meetings of the Association the following order shall be observed in the transaction of business, unless set aside for the time being by a vote of the Members present. The same order, so far as applicable, shall be observed at the meetings of the General Committee, the Executive Committee, and the Local Branches.

1st. The Minutes of the previous meeting to be read, approved, and signed by the presiding officer and Secretary.

2nd. Communications to be announced and read if required.

3rd. Reports of Committees to be submitted.

4th. Unfinished business of previous meeting to be taken up.

5th. New business to be proceeded with.

6th. Proposal and election of members.

All decisions of the Chair on points of order shall be conclusive, unless reversed on appeal to the meeting.

Every motion shall be first stated by the presiding officer before debate or taking a vote. Every motion shall be reduced to writing.

9. Additions or amendments to the By-Laws shall be submitted in writing, proposed and seconded at a meeting of the General Committee; the same shall then be printed and sent to each member of the Committee with a notice that it shall be considered at the next regular meeting thereafter. Two thirds of all the votes cast shall be necessary for the adoption of the change proposed.

R. V. ROGERS,
Honorary Secretary.

Kingston, July 1st, 1885.

Be good enough to return this form at your early convenience to the Honorary Secretary, R. V. Rogers, Esq., Kingston, with your own signature and the signature of others in your neighborhood who desire the prosperity of Queen's University.

To R. V. Rogers, Esq., 188
Honorary Secretary, Kingston. Date,

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(These subscriptions are expected to range from \$1 to \$10.)

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Amount (Dollars). Signature. P.O. Address.





